

TOWN OF BOLIVAR

Regular Meeting Agenda

December 19th, 2017

1. A Regular Monthly Meeting of the Town of Bolivar, NY was held on, December 19th, 2017, at 6:00 p.m., at the Bolivar Town Hall.
2. Supervisor Gould called the meeting to order at 6:07 p.m. and led in the Pledge of Allegiance.
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| 3. Present: | Ricky Gould | Supervisor |
| | Bob Ingalls | Councilperson |
| | Randy Iantorno | Councilperson |
| | Sharon Evingham | Councilperson |
| | Bradley Schiralli | Highway Superintendent |
| | Amanda Gilliland | Town Clerk |
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| 4. Absent: | Bud Wittenburg | Councilperson |
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5. Guests Present and Public Concerns: None

6. REPORT OF TOWN OFFICIALS:

- **Code Enforcement:** 0 building permits issued in November. Michael Learn inspected yet? The Board has not heard an update on Michael Learn. They will take his request for a letter to open a business off the table until he comes in with the update inspection from code enforcement.
- **Town Clerk:** The Clerk report was handed out to the board. Check#1760 for \$161.77 was deposited in the General A Fund. Also issued by the Clerk's Office were 4 handicap permits, and 3 notarized documents.

PAID TO SUPERVISOR FOR GENERAL A FUND	\$161.77
PAID TO SUPERVISOR FOR GENERAL B FUND	\$0
PAID TO NYS DEC FOR DECALS	\$1,660.23
PAID TO NYS AG & MARKETS FOR ANIMAL POPULATION CONTROL FUND	\$12.00
PAID TO NYS HEALTH DEPT FOR MARRIAGE LICENSE	\$0
PAID TO COUNTY TREASURER FOR LANDFILL	\$152.00
TOTAL DISBURSEMENTS	\$1,986.00

On a motion made by Councilperson Iantorno, seconded by Councilperson Evingham, to approve the Clerk's report for October.
Aye – 4, Nay – 0. Motion carried

- **Justice:** Justice Kirnan submitted his monthly report to the Board for the month of November. Check #1067 for \$2,186.00 was deposited into the General A fund.
- **Dog Control:** Dog Control Officer Scott Fuller did not have a report ready for November.
- **Highway:** Highway Superintendent Brad Schiralli gave his report to the Board.
He states an employee is back to work as of December 15th.
He also talked to the Board about switching vendors for the clothing allowance for the employees. The Board said that if the majority wants to switch then they will consider it.

Spoils and how they are handled: The Board would like to table this item until the next meeting.

On a motion by Councilperson Ingalls, seconded by Councilperson Iantorno, the spoils disposal policy will be tabled until the next meeting.

Aye – 4, Nay – 0. Motion carried.

7. APPROVAL OF NOVEMBER 21ST, 2017 PUBLIC HEARING MEETING MINUTES

The minutes of November 21st, 2017, were read by the Board. A motion was made by Councilperson Evingham, seconded by Councilperson Ingalls, to accept the minutes.

Aye – 4, Nay – 0 Motion carried.

8. APPROVAL OF NOVEMBER 21ST 2017 MEETING MINUTES

The minutes of November 21st, 2017, were read by the Board. A motion was made by Councilperson Ingalls, seconded by Councilperson Evingham, to accept the minutes.

Aye – 4, Nay – 0 Motion carried.

9. PAYMENT OF BILLS:

On a motion of Councilperson Iantorno, seconded by Councilperson Evingham that the bills be paid in the following amounts:

GENERAL FUND A Abstract , Vouchers #265-288	\$11,433.21
GENERAL FUND B Abstract , Vouchers #	\$0
HIGHWAY FUND DA Abstract , Vouchers #117-129	\$14,503.40
HIGHWAY FUND DB Abstract , Vouchers #49-51	\$8,887.00
TOTAL	<u>\$34,823.61</u>

Aye – 4, Nay – 0 Motion carried

**10. APPROVAL OF BOLIVAR RICHBURG WATER DISTRICT
ABSTRACTS IN THE AMOUNT OF \$24,085.89 FOR NOVEMBER 2017:**

On a motion of Councilperson Evingham, seconded by Councilperson Ingalls, to approve the abstract for the Bolivar Richburg Water District.

Aye –4, Nay – 0 Motion carried.

- Water board news: No news to report
- The Baldwins submitted invoice showing that they did pay, with date of payment. Waiting for an itemized invoice from contractor

11. OLD BUSINESS:

- Court Fax Machine- Justice Kirnan said the fax/copier is equipment supplied by Albany and they are aware of the issues. Janet and Steve are looking into just purchasing a new copier/fax machine. The Board would like 3 quotes on a copier/fax machine. The clerk will inform the judges.
- Pool update: no new update at this time.
- Court letter board update: Justice Kirnan was inquiring about letter board. Supervisor Gould and the clerk will look into getting a letter board ordered for the court.
- Procurement policy – board has been emailed samples sent from Assoc. of Towns

12. NEW BUSINESS:

- Hand dryer is not working in courtroom. Highway Superintendent Brad Schiralli will look at it to see if he can locate the problem.
- Wifi/Router: Spectrum came and replaced the internet modem however we are still having some connecting issues. It has gotten a little better but still does not connect like it is supposed to. Maybe need new router? Supervisor Gould will look at purchasing a new router.
- New computer has arrived from Databranch. Alynn MacDonell is working on getting it set up. He said he would charge \$200.00. He will give an invoice once finished. The computer should be all set before Jan 1st.
- The Organizational meeting will be Tues. January 16th at 6pm, before the regular monthly meeting.

- The Village of Bolivar has asked the Town to consider purchasing new window blinds, as the current blinds are falling apart. Supervisor Gould will look into getting some prices around.

13. A motion to adjourn the meeting, at 8:00 p.m., was made by Supervisor Gould, seconded by Councilperson Iantorno.

Aye – 4, Nay – 0 Motion carried.

Respectfully Submitted,

Amanda Gilliland
Town Clerk

14. On a motion by Councilperson Evingham, seconded by Councilperson Iantorno, to enter executive session at 8:00pm to discuss personnel.

The executive session ended at 8:20pm.