

TOWN OF BOLIVAR

Regular Meeting Minutes

January 19th, 2021

1. A Regular Monthly Meeting of the Town of Bolivar, NY was held on, January 19th, 2021, at 6:00 p.m., at the Bolivar Town Hall.

2. Call to order by Supervisor Gould with the Pledge of Allegiance 6:05 pm

3. Present: Ricky Gould Supervisor
 Bud Wittenburg Councilperson
 Randy Iantorno Councilperson
 Ed Majot Councilperson
 Bradley Schiralli Highway Superintendent
 Amanda Gilliland Town Clerk

4. Absent: Sharon Evingham Councilperson

5. **Guests Present and Public Concerns:** None

6. **APPROVAL OF DECEMBER 15th, 2020 REGULAR MEETING MINUTES**

The minutes of December 15th, 2020 were read by the Board. A motion was made by Councilperson Iantorno, seconded by Councilperson Wittenburg, to accept the minutes.

Aye – 4, Nay – 0. Motion carried.

7. **PAYMENT OF BILLS:**

On a motion of Councilperson Iantorno, seconded by Councilperson Majot, that the bills be paid in the following amounts:

GENERAL FUND A Abstract, Vouchers #1-29	\$21,823.07
GENERAL FUND B Abstract, Vouchers #1	\$619.54
HIGHWAY FUND DA Abstract, Vouchers #1-11	\$23,586.57
HIGHWAY FUND DB Abstract, Vouchers #1-4	\$13,602.99
TOTAL	<u>\$59,632.17</u>

Aye – 4, Nay – 0 Motion carried.

8. **APPROVAL OF BOLIVAR RICHBURG WATER DISTRICT ABSTRACTS FOR JANUARY 2021 TOTALING \$12,988.99:**

On a motion of Supervisor Gould, seconded by Councilperson Wittenburg, to approve the abstract for the Bolivar Richburg Water District.

Aye – 4, Nay – 0 Motion carried.

- Water board news: None

9. **REPORT OF TOWN OFFICIALS:**

- **Highway:** Highway Superintendent Brad Schiralli gave his report to the Board. Mr. Schiralli also told the Board that other than winter maintenance, that there is not much to report. Mr. Schiralli let the Board that the 2004

(Regular Meeting January 19th, 2021 cont.)

Sterling single axle truck needs a new dump box. He and Supervisor Gould are looking on buying one from Illinois. Mr. Schiralli also let the Board know that the front drive shaft in the Dodge needs replaced. The estimated cost of repairs is around \$4,400. The Board asked Mr. Schiralli to see what the delivery time would be for a new truck. He also informed the Board that the new 10-wheeler dump truck is still being fitted for the box. So, he is not expecting the truck until April. Highway Superintendent Schiralli gave an update on the mileage and hours on the equipment and he also let the Board know that there were 2 burials in December.

RESOLUTION 4-2021: TO APPROVE THE MUTUAL AID AGREEMENT BETWEEN THE MUNICIPALITIES OF ALLEGANY COUNTY, NEW YORK

On a motion made by Councilperson Iantorno, seconded by Councilperson Majot, to approve the mutual aid agreement between the municipalities of Allegany County, New York.

Aye –4, Nay – 0. Motion carried.

- **Code Enforcement:** 1 building permits issued in December – Mesler – 7915 Refinery Rd – metal roof over existing porch
- **Town Clerk:** The Clerk report for December was handed out to the board. Check #1920 for \$808.49 was deposited in the General A Fund. Check #1921 for \$156.00 was deposited in the Gen B Fund. Also issued by the Clerk's Office were 4 handicap permits, and 15 notarized documents.

PAID TO SUPERVISOR FOR GENERAL A FUND	\$808.49
PAID TO SUPERVISOR FOR GENERAL B FUND	\$156.00
PAID TO NYS DEC FOR DECALS	\$137.01
PAID TO NYS AG & MARKETS FOR ANIMAL POPULATION CONTROL FUND	\$17.00
PAID TO NYS HEALTH DEPT FOR MARRIAGE LICENSE	\$
PAID TO COUNTY TREASURER FOR LANDFILL	\$104.50
TOTAL DISBURSEMENTS	\$1,223.00

of Councilperson Iantorno, seconded by Councilperson Majot, to approve the Clerk's Report for December.

Aye – 4 Nay – 0. Motion carried

- **Justice:** Justice Kirnan submitted his monthly report to the Board for the month of December. Check #1114 for \$851.00 was deposited into the General A fund.
- **Dog Control:** Scott Fuller, Dog Control Officer, submitted the dog control report for December.
Dog licenses can now be renewed online. Also, a new dog license application form was created. This way the Dog Control Officer can have residents license their dog before he releases it from the shelter.

10. OLD BUSINESS:

- Building permit fees – The Board members each provided what they would like to the fees to be. Supervisor Gould will get them on a single spreadsheet and at the next meeting, they can compare. There were also some questions the Board had for the code officer.

11. NEW BUSINESS:

- Cemetery bid specifications: The footer and cemetery maintenance bids are due again. The Board went over the specifications for both and other than some typos, decided to have the bid openings at the next meeting, February 16th. The Clerk will get the spec sheets available to prospective bidders and advertise the bid notice in the Olean Times Herald, Facebook, and at the Town Hall.
- **RESOLUTION 5-2021 TO ADOPT THE NEW RETENTION AND DISPOSITION SCHEDULE FOR NEW YORK LOCAL GOVERNMENT RECORDS (LGS-1):**
RESOLVED, by the Town Board of the Town of Bolivar that Retention and Disposition Schedule for New York Local Government Records (LGS-1), issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.
FURTHER RESOLVED, that in accordance with Article 57-A:
 - (a) Only those records will be disposed of that are described in Retention and Disposition Schedule for New York Local Government Records (LGS-1), after they have met the minimum retention periods described therein;
 - (b) Only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

On a motion of Supervisor Gould, seconded by Councilperson Majot, to approve the above resolution.

Aye – 4 Nay – 0, Absent – 1. Motion carried

- Supervisor Gould also went over the end of the year numbers with the Board.

- 12.** A motion to adjourn the meeting at 7:35 p.m. was made by Councilperson Iantorno, seconded by Councilperson Majot.
Aye – 4, Nay – 0 Motion carried.

Respectfully Submitted,

Amanda Gilliland
Town Clerk